**LETTER TO BE PRODUCED ON ORGANISATION’s OFFICIAL LETTER-HEADED PAPER**

DATE

***Private & Confidential***

To whom it may concern

**Global Talent Visa - Appointments Route1: Academic and Research Appointments**

**Statement of Guarantee for insert full name of applicant**

I write to confirm support for [NAME]’s application for a Global Talent Visa accelerated endorsement under the Academies’ Academic and Research appointments route.

Under the terms of Appendix Global Talent of the Immigration Rules, the above-named individual will be employed at Swansea University, which is on the Academies’ published list of approved institutions, and is eligible for an accelerated endorsement for a Global Talent visa.

I can confirm, on behalf of Swansea University, that the role and recruitment process for the appointment meet the list of required criteria as follows:

* [NAME]has accepted the job offer for the position of [JOB TITLE] in the FACULTY of [FACULTY]. It is confirmed that in this position the applicant will:
	+ *have responsibility for academic, research or innovation leadership and development;* ***and/or***
	+ *direct or lead an individual or team in:*
		- *a research project or programme of work; or*
		- *an innovation project or programme of work.*

*(Applicants must meet at least one of the no fill bulleted criteria above; delete any that do not correspond to the position)*

Please see attached the relevant job description for the role, evidencing the above.

* This position was advertised and an open competition was held between insert start and end dates in line with our organisation’s recruitment and selection policy.

*(Applications where there was not an open competition may be considered providing all other criteria are met and a reasonable explanation is provided here for that decision)*

* At least three academic representatives from Swansea University were present on the interview panel as follows: insert positions
* Of the above, [Panel members(s)] is/are experts in the applicant’s field *OR* In addition at least one relevant expert independent of Swansea University was consulted before the job offer was made: insert name, position and organization.

*(Delete from the above bullet point as appropriate - If the interview panel did not include a relevant expert in the field from your institution, the statement of guarantee must additionally confirm here that at least one external expert, who is not employed by the employing institution, was consulted during the recruitment process prior to the job offer being made.)*

* At least two satisfactory references were required and obtained in support of the above-named applicant.

Please do not hesitate to contact [HRBP name and contact] should you require further information or verification.

Yours faithfully,

***Signature***

**Sian Cushion**

**Director of Human Resources**

**Swansea University**